



MINUTES OF THE BOARD OF COMMISSIONERS
GREAT NECK WATER POLLUTION CONTROL DISTRICT
236 EAST SHORE ROAD, GREAT NECK, NEW YORK 11023



THURSDAY, SEPTEMBER 8, 2022 AT 9:00 A.M.

Board Present: Ms. Patty Katz, Chairwoman
Mr. Steve Reiter, Secretary
Mr. Jerry Landsberg, Treasurer

Also Present: Mr. Christopher Murphy, Superintendent
Mr. Tom Leake, Business Manager
Ms. Malika Singh, Treasurer
Mr. Joe Marturano, District Engineer
Mr. Mike Ingham, District Counsel
Mr. Michael Conn, ZE Creative Communications

Call to Order

At 9:25 A.M. Commissioner Katz called the meeting to order in the Great Neck Water Pollution Control District's Board Room.

ZE Creative Communication

- Shed the Meds - Notice will be in the 9/16/22 edition of the GN News and the 9/14/22 edition of the GN Record. Email blast sent to District for review.
- 2022 Fall Newsletter - List of subject items submitted by the District to ZE.

Engineer's Report

- Written report submitted to Board and on file with the District.

At 9:41 A.M., Mr. Conn left the meeting.

Executive Session

At 9:41 A.M., Commissioner Katz moved that the Board enter Executive Session to discuss legal and personnel issues. The motion was seconded and unanimously approved.

At 10:00 A.M., Commissioner Katz reconvened the meeting and announced that no action was taken during Executive Session and no minutes would be produced.

At 10:00 A.M., Commissioner Katz announced that the regular meeting would be recessed so that the Budget Hearing could proceed.

At 10:10 A.M., Commissioner Katz reconvened the regular meeting.

Superintendent's Report

- Manhasset Lakeville Water - Outside contract for Lakeville's ambulance exchange discussed.
- Call yesterday with PSEG and Cameron regarding our on-site power. Demand charges and peak times discussed.
- Price increase for polymer discussed.
- RDX - Willing to work with Tully. District and engineers looking into what the cost benefit for Sludge Hauling to the District would be.

Business Manager's Report

Based on the recommendation of District Counsel and Business Manager, a motion was made by Commissioner Katz to raise the Capitalization of Assets Threshold to \$10,000. The motion was seconded by Commissioner Reiter and passed unanimously.

- Abstract of Audited Claims and District payroll submitted to Board and on file with the District.

District Counsel's Report

- Nominating petitions due on 11/10/22.
- Election timeline discussed.

Website Updates

- August 18, 2022 minutes added.
- Shed the Meds added.
- Preliminary Budget added.

Executive Session

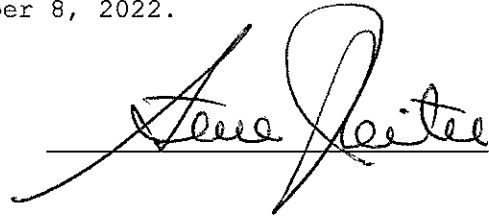
At 10:56 A.M., Commissioner Katz moved that the Board enter Executive Session to discuss legal and personnel issues. The motion was seconded and unanimously approved.

At 11:30 A.M., Commissioner Katz reconvened the meeting and announced that no action was taken during Executive Session and no minutes would be produced.

Call to Adjourn

At 11:30 A.M., with no further business to discuss, Commissioner Katz moved to adjourn the meeting. The motion was seconded by Commissioner Landsberg and passed unanimously, officially adjourning the September 8, 2022 Board Meeting.

By signing this, I, a residing Commissioner of the Great Neck Water Pollution Control District, do hereby certify that the foregoing is a true and correct copy (duplicate original) of the minutes of a meeting that the Board of Commissioners, held at the District's Administration Building, on September 8, 2022.



**RESOLUTION 03-2022 OF BOARD OF COMMISSIONERS
OF THE GREAT NECK WATER POLLUTION CONTROL DISTRICT
RELATING TO 2023 BUDGET**

**AUTHORIZING OVERRIDE OF TAX LEVY
LIMIT FOR 2023 FISCAL YEAR**

(Adopted September 8, 2022)

WHEREAS, New York State Town Law § 215 subd. 9-a requires the Great Neck Water Pollution Control District (“District”) to prepare an estimated budget for its fiscal year commencing January 1, 2023, conduct a public hearing thereon and file such estimated budget with the Budget Officer for the Town of North Hempstead; and

WHEREAS, the District is subject to the property tax levy restrictions imposed upon local governments pursuant to General Municipal Law §3-c (the “Tax Levy Limit Law”); and

WHEREAS, the Board has prepared an estimated budget for the District’s 2023 fiscal year and conducted a public hearing with respect thereto on September 8th; and

WHEREAS, the Board, in preparing its estimated budget and conducting its public hearing, has determined for the reasons set forth herein that the best interests of the District, its residents and its tax payers will be served by approving for filing with the Budget Officer of the Town of North Hempstead a budget for the fiscal year commencing January 1, 2023, which includes a tax levy that exceeds the limits of the Tax Levy Limit Law, in order to enable the District to perform its functions and satisfy its statutory mandate to provide service to its residents in a responsible, safe, and cost-effective manner; and

WHEREAS, the District is mandated by law to comply with all Federal EPA and New York State DEC regulations and directives with respect to the structural integrity of its collection system and the efficiency of its treatment facilities; and

WHEREAS, without the increased cost of utilities, insurance, fuel, chemicals on sludge hauling due to high inflation and supply chain issues from Covid the District’s January 1, 2023 estimated budget would remain well within the 2023 Tax Levy limit set by the New York State Comptroller; and

WHEREAS, the Board finds the form of estimated budget annexed hereto as Exhibit A satisfactory for filing with the Town’s Budget Officer;

NOW, THEREFORE, the Board unanimously resolves to override the Tax Levy Limit, applicable pursuant to the Tax Levy Limit Law, and hereby approves for filing with the Budget Officer for the Town of North Hempstead the estimated budget for the Great Neck Water Pollution Control District, for the fiscal year commencing January 1, 2023, in the form annexed hereto as Exhibit A.



MINUTES OF THE BOARD OF COMMISSIONERS
SPECIAL MEETING REGARDING
PROPOSED BUDGET - PUBLIC HEARING
GREAT NECK WATER POLLUTION CONTROL DISTRICT
236 EAST SHORE ROAD, GREAT NECK, NEW YORK 11023



THURSDAY, SEPTEMBER 8, 2022 AT 10:00 AM

Board Present: Mr. Patty Katz, Chairwoman
Ms. Steve Reiter, Secretary
Mr. Jerry Landsberg, Treasurer

Also Present: Mr. Christopher Murphy, Superintendent
Mr. Tom Leake, Business Manager
Ms. Malika Singh, Treasurer
Mr. Joe Marturano, District Engineer
Mr. Mike Ingham, District Counsel
Mr. Michael Conn, ZE Creative

Call to Order

At 10:00 A.M., the Special Meeting concerning the proposed budget for 2023 was called to order by Commissioner Landsberg, Treasurer. This Special Meeting was called pursuant to the published legal notice in the official newspaper of the District for the purpose of offering any and all taxpayers of the District the opportunity to review the proposed expenditures of the District for the fiscal year 2023.

The Treasurer waived, without objection, the reading of the public notice, copy of which is annexed hereto. It was also noted that the hearing notice was placed on the District's website and the Town of North Hempstead's web site and sign board as well as the sign board of the Village of Great Neck, Village of Kensington and Village of Thomaston.

The Treasurer stated that the purpose of this meeting was to present the Great Neck Water Pollution Control District's budget for the fiscal year 2023. As Nassau County has not yet provided the final assessment roll, the District is currently unable to determine the tax rate at this time. Upon receipt of required information from Nassau County, the tax rate will be provided to the public via the District's website.

Mr. Thomas Leake, CPA, Business Manager reported that the District's 2023 Tentative Budgeted Expenses Summary is on our website, a copy of which is annexed hereto and made a part hereof.

The Business Manager reported that the Proposed 2023 Budgeted Expenses are \$13,344,383.00 which represents a piercing of the cap. The budget increases resulted mainly from increase in utilities, insurance, fuel, chemicals and sludge hauling due to near double-digit inflation and supply chain issues. The 2023 tax levy is currently not available. The County has not issued the final assessment or adjusted based proportions.

On the recommendation of Superintendent Murphy and Business Manager Leake, a motion was made by Commissioner Reiter, seconded by Commissioner Landsberg and unanimously carried, the Board adopted:

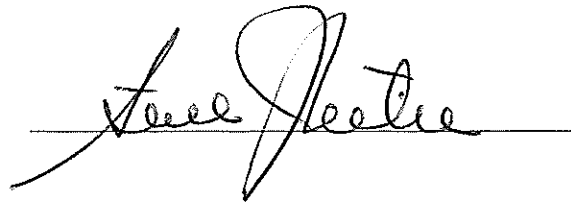
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OF THE GREAT NECK WATER POLLUTION CONTROL DISTRICT
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LIMIT FOR 2023 FISCAL YEAR**

(Adopted September 8, 2022)
(A copy of the Resolution is enclosed hereto these minutes)

The Treasurer declared the hearing period will be open until September 15, 2022 to allow the submission of any additional written comments by the Public; The budget summary has been posted on the website for the past week.

There being no other matters, Commissioner Katz moved to adjourn the meeting at 10:10 A.M.

A handwritten signature in cursive script, appearing to read "Steve Reiter", is written over a horizontal line.

Great Neck
Water Pollution
Control District

2023 Preliminary Budget

*Revenues and Tax Levy are Estimated because Final Nassau
County Assessment Roll was not available at time of this report*

September 8, 2022

	TENTATIVE 2023 BUDGET	ADOPTED 2022 BUDGET	2021 Actual	2020 Actual	
GREAT NECK WATER POLLUTION CONTROL DISTRICT					
8110-00 - SEWER ADMINISTRATION					
100	Commissioners Fees	50,000	50,000	45,200	43,300
100	Personal Services	635,000	475,000	431,399	424,582
	Subtotal	685,000	525,000	476,599	467,882
210	Office Equipment	40,000	40,000	60,310	37,164
EXPENSES					
402	Postage	8,500	10,000	5,918	8,145
404	Office Supplies & Expenses	30,000	30,000	25,672	27,106
419	Telephone	9,000	9,000	8,761	8,055
422	Heating	8,700	5,000	3,953	3,531
430	SPDES	8,000	8,000	8,000	8,000
440	Assessment Rolls	4,500	4,500	4,000	4,000
447	Election Expense	5,000	5,000	4,156	4,683
452	Auditing	27,000	27,000	24,950	24,950
454	Legal	125,000	125,000	72,684	78,318
458	Other Professional Services	175,000	175,000	150,724	153,177
493	Contractual Services	105,000	105,000	101,769	85,759
498	Training	6,000	6,000	4,400	1,672
	Subtotal	511,700	509,500	414,987	407,396
	TOTAL SEWER ADMINISTRATION	1,236,700	1,074,500	951,896	912,442
8120-00 - SANITARY SEWERS					
100	PERSONAL SERVICES	735,000	785,000	709,897	644,914
225	Operating Equipment	500,000	490,000	1,099	422,270
EXPENSES					
419	Telephone	7,700	7,000	6,260	5,305
420	Electricity	300,000	200,000	192,789	172,439
421	Water	5,000	6,500	7,020	3,751
451	Engineering	200,000	200,000	168,796	186,080
466	Uniforms & Laundry	10,000	10,000	3,914	10,672
467	Gas, Oil, etc.	45,000	30,000	16,727	14,254
473	Installation, Reconstruction & Replacement				
	Trunk Lines & Laterals	300,000	300,000	243,416	280,895
	Plant and Grounds	200,000	200,000	223,481	313,952
475	REPAIRS & MAINTENANCE				
	Operating Equipment	340,000	340,000	192,948	319,644
	Plant & Grounds	50,000	50,000	23,781	32,614
	Trunk Lines & Laterals	250,000	250,000	240,985	590,173
	Alarm System	25,000	25,000	24,674	23,715
498	Training	30,000	30,000	11,272	11,353
	Subtotal	1,762,700	1,648,500	1,356,063	1,964,847
	TOTAL SANITARY SEWERS	2,997,700	2,923,500	2,067,059	3,032,031

	TENTATIVE 2023 BUDGET	ADOPTED 2022 BUDGET	2021 Actual	2020 Actual
55382 GREAT NECK WATER POLLUTION CONTROL DISTRICT (cont.)				
8130-00 -SEWAGE TREATMENT & DISPOSAL				
100 PERSONAL SERVICES	675,000	640,000	651,041	626,860
225 Operating Equipment	40,000	40,000	54,562	14,259
EXPENSES				
419 Telephone	4,500	4,500	4,021	3,727
420 Electricity	600,000	400,000	387,269	280,889
421 Water	5,000	3,000	2,204	2,072
422 Heating	30,000	20,000	12,445	7,702
451 Engineering	200,000	200,000	89,411	145,506
466 Uniforms & Laundry	10,000	10,000	3,667	10,283
467 Gas, Oil, etc.	250,000	100,000	102,186	91,240
468 Chemicals & Testing	130,000	85,000	83,476	73,908
469 Lab Testing & Supplies	100,000	100,000	57,042	61,352
473 Installation, Reconst. Replacement-Plant & Ground	350,000	350,000	2,807,863	232,941
475 REPAIRS & MAINTENANCE				
Operating Equipment	350,000	350,000	374,730	318,872
Plant & Grounds	100,000	100,000	133,224	100,598
483 Treatment & Disposal of Sewage & Sludge	450,000	350,000	277,252	280,608
498 Training	25,000	25,000	13,921	11,185
Subtotal	2,604,500	2,097,500	4,348,711	1,620,883
TOTAL SEWAGE TREATMENT & DISPOSAL	3,319,500	2,777,500	5,054,314	2,262,002
SPECIAL ITEMS				
400 1910-Unallocated Insurance	325,000	290,000	264,448	259,349
460 1910-Judgments & Claims				2,358
Subtotal	325,000	290,000	264,448	261,707
BENEFITS & DEBT SERVICE				
800 9010 - State Retirement	220,000	200,000	225,903	184,366
800 9030 - Social Security	145,567	137,500	130,109	123,579
800 9040 - Workers' Compensation	55,000	60,000	55,848	56,067
800 9050 - NYS Unemployment Insurance				17,807
800 9055 - Disability	7,000	7,000	5,496	5,432
800 9060 - Hospital & Medical Insurance	690,000	560,000	464,643	444,258
Subtotal	1,117,567	964,500	881,999	831,509
900 9550 Transfer, Capital Projects Fund				
DEBT SERVICE				
9710 - Serial Bonds				
600 Principal	2,543,941	2,502,704	2,474,206	2,011,447
700 Interest	1,657,839	1,715,784	1,753,759	1,189,321
Premiums on Obligations				(355,240)
Capital Interest Applied from Debt Service Fund				(100,000)
9730 - Bond Anticipation Notes				
600 Principal				
700 Interest				
9901 - Fiscal Agent Fees	1,000	1,000	-	324
Administration Charges (NYSEFC)	96,374	100,374	104,336	108,274
Administration Charges (TNH)	48,762	44,167	42,956	40,786
Subtotal	4,347,916	4,364,029	4,375,257	2,894,912
TOTAL BUDGETED/ACTUAL EXPENDITURES	13,344,383	12,394,029	13,594,973	10,194,603

	TENTATIVE 2023 BUDGET	ADOPTED 2022 BUDGET	2021 Actual	2020 Actual
SS382 GREAT NECK WATER POLLUTION CONTROL DISTRICT (cont.)				
REVENUES				
1081 Payment in Lieu of Taxes - LIPA	288,099	288,099	265,558	376,257
2120 Sewer Rents	4,065,648	3,519,716	3,351,978	3,173,656
2401 Interest Earnings	15,000	5,000	4,887	19,888
2665 Sale of Equipment	90,000		166,120	100,207
2770 Other Unclassified Revenue	275,000	459,264	452,388	294,091
2680 Insurance Recoveries			17,807	192,978
3089 Grants		119,500		
5031 Interfund Transfer			614,961	
TOTAL ESTIMATED/ACTUAL REVENUE	4,733,747	4,391,579	4,873,699	4,157,077
SUMMARY				
TOTAL BUDGETED/ACTUAL EXPENDITURES	13,344,383	12,394,029	13,594,973	10,194,603
ACTUAL FUND BALANCES AT END OF PERIOD			4,432,554	4,432,554
	13,344,383	12,394,029	18,027,527	14,627,157
TOTAL ESTIMATED/ACTUAL REVENUE	4,733,747	4,391,579	4,873,699	4,157,077
APPROPRIATED FUND BALANCES			891,822	
ACTUAL FUND BALANCES AT BEGINNING OF PERIOD			4,432,554	3,627,707
RAISED BY TAXATION			7,829,452	6,842,373
AMOUNT TO BE RAISED BY TAXATION	8,610,636	8,002,450		
	13,344,383	12,394,029	18,027,527	14,627,157

(1) Village of Great Neck to pay a proportionate share of debt for the current upgrade of the District's treatment plant

TAX LEVY

CLASS I - RESIDENTIAL PROPERTIES	5,391,896	5,442,157	5,479,020	7,549,114
Tax Levy	4,171,645	3,876,994	3,865,640	3,034,471
CLASS II - RESIDENTIAL PROPERTIES	4,902,016	5,148,044	5,044,609	3,179,023
Tax Levy	1,278,566	1,188,258	1,166,527	1,073,349
CLASS III - UTILITY PROPERTIES	1,380,345	1,317,551	1,307,209	473,341
Tax Levy	239,702	222,771	178,149	240,163
CLASS IV - ALL OTHER PROPERTIES	11,437,855	11,766,543	11,474,277	9,993,533
Tax Levy	2,920,723	2,714,427	2,619,135	2,494,390
TOTAL TAXABLE VALUATION	23,112,112	23,674,295	23,305,115	21,195,011
TOTAL TAX LEVY (a)	8,610,636	8,002,450	7,829,451	6,842,373

	TENTATIVE 2023 BUDGET	ADOPTED 2022 BUDGET	2021 Actual	2020 Actual
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SS382 GREAT NECK WATER POLLUTION CONTROL DISTRICT (cont.)

SALARY SCHEDULE

Superintendent	231,337	216,300	209,670	197,707
Business Manager	196,330	183,500	177,942	172,774
Administration Staff	281,765	166,200	137,166	157,038
Sewage Plant Supervisor	124,800	-	25,272	35,016
Sewage Plant Operators	291,100	359,000	333,605	314,024
Sewage Plant Attendants	199,700	181,300	189,041	132,040
Sewer Service Supervisor	170,400	159,300	147,523	140,251
Sewer Servicer	208,700	200,100	192,966	183,576
GIS Specialist	-	85,700	81,346	33,173
IT Manager	78,000	-	-	-
Seasonal	-	-	-	-
Laborers	-	80,900	83,337	78,588
Overtime / Accrued Time Payout/ Med. Insur. Benefit Pay	262,868	267,700	214,469	252,169
TOTAL SALARIES	2,045,000	1,900,000	1,792,337	1,696,356

SUMMARY

Administration	635,000	475,000	431,399	424,582
Sanitary Sewers	735,000	785,000	709,897	644,914
Sewage Treatment & Disposal	675,000	640,000	651,041	626,860
TOTAL SALARIES	2,045,000	1,900,000	1,792,337	1,696,356